

SAKHISIZWE
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

P.O. BOX 26, CALA, 5455
 ERF 5556, UMTATHA ROAD: TEL – 047-877 5200, FAX – 047 – 877 0000
 P.O.BOX 21, ELLIOT, 5460
 15 MACLEAR ROAD, ELLIOT: TEL – 045 – 9311011 / FAX – 045 – 9311 361
 WWW.SAKHISIZWE.GOV.ZA

APPLICATION FOR EMPLOYMENT

Advertised post applying for				
Reference number				
Name of municipality				
Notice of service period				
B. PERSONAL INFORMATION				
Surname				
First Names				
Date of Birth				
ID number				
Race	African	<i>White</i>	<i>Coloured</i>	<i>Indian</i>
Gender			Male	Female
Do you have a disability?			Yes	No
Are you a South African Citizen?			Yes	No
If no, what is your Nationality				
And do you have a valid work Permit?			Yes	No
Have you ever been convicted of a criminal offence or been dismissed from employment? ⁴				

Do you hold any political office in a political party, whether in a permanent, temporally or acting capacity? If yes provide information below

Political Party	Position	Expiry date

If your profession or occupation requires State or official registration, provide date and particulars of registration below.

	Yes	No
Institution	Membership no	Expiry date

C. HOW DO WE CONTACT YOU

Preferred language for correspondence?			
Telephone number during office hours			
Preferred method for correspondence	Post	E-mail	Fax
Correspondence contact details (in terms of above)			

D. LANGUAGE PROFICIENCY – state ‘good’, ‘fair’ or ‘poor’

	Languages (specified)					
Speak						
Read						
Write						

E. QUALIFICATIONS ⁵ (please ignore if you have attached a CV with these details)

Tertiary education (complete for each qualification you obtained)		

F. DISCIPLINARY RECORD

Have you ever been dismissed for misconduct on or after 05 July 2011?	Yes	No
If yes, state name of Institution / municipality		
Type of misconduct / Transgression		

Date of resignation or disciplinary case finalised			
Award / Sanction			
Did you resign from your job on or after 05 July 2011 pending finalisation of disciplinary proceedings? If yes provide details on separate sheet.	Yes	No	

G. CRIMINAL RECORD			
Were you convicted of criminal offence involving financial misconduct, fraud or corruption on or after 05 July 2011? If yes provide details on separate sheet.	Yes	No	
If yes, type of criminal act?			
Date case finalised			
Outcome/ judgement			

H. WORK EXPERIENCE 5 (please ignore if you have attached a CV with these details)						
Employer (including current employer)	Post held	From		To		Reason for Leaving
		MM	YY	MM	YY	
If you were previously employed in the Public Service, indicate whether any condition exists that prevents your re-employment						
If yes, provide the name of the previous employing department						

G. REFERENCES (please ignore if you have attached a CV with these details)		

DECLARATION	
<i>I declare that all the information provided (including any attachments) is complete and correct to the best of my knowledge. I understand that any false information supplied could lead to my application being disqualified or my discharge if I am appointed.</i>	
Signature:	Date: